



Guidelines for Poster Presentations

Please notify us immediately at busan2013@iussp.org if you are unable to attend the meeting or present your poster, so that we can assign your poster space to someone else or make other adjustments in the programme.

DEADLINE FOR UPLOADING FULL PAPERS

All poster authors should upload **their completed paper** (not the actual poster or a PowerPoint file) onto the Conference programme website by **15 August 2013**. A USB drive containing all the papers from oral and poster presentations will be distributed to all Conference participants. Any paper uploaded after 15 August will not be included in the USB drive. The file must be submitted in Pdf format, with a maximum file size of 8 Mb.

POSTER PRESENTATION AND DISPLAY SCHEDULE

There will be 4 poster sessions, one on each day, from Tuesday 27 to Friday 30 August. Posters will be grouped by topic. *Authors will be notified by email on which day they are to present their poster.* Posters will be displayed all day. Authors are responsible for setting up their poster at the beginning of the day and removing it at the end of the day. Each poster board will be identified by a poster number. Refer to the final programme to confirm the number assigned to your poster presentation. Authors are asked to be present by their poster during the poster presentation sessions (12:00 to 13:30) and during coffee breaks, to discuss their findings with participants and answer any questions.

PRESENTATION PREPARATION

Poster Board Dimensions

Poster boards will be provided to display poster presentation materials. The board size is 2.5m high and 1m wide and **the poster size should be no larger than 1.8m high and 0.9m wide** (size A0 [1189 x 841 mm] fits on the poster board). Materials, including the title, should not extend beyond the poster size.

- All posters should be based on the submitted abstract as accepted by the Scientific Programme Committee.
- Each Board will be identified by a number.
- Please bring your poster with you. You will not be able to print your poster on-site.

Authors are responsible for their posters. Please be informed that the Organizing Committee will not be responsible for any damages and losses of posters.

Poster Design

Design your poster so that it is easy to read and include some visuals. Allocate the top of the poster for the title and authors' names and affiliations. Remember the audience may have a short time frame to read your poster.

Mounting and Supplies

Double-sided tape as well as other supplies for mounting will be available on site. Do not use foam core or any thick or multi-layered materials or pushpins directly on the poster boards. Please make sure that the material used for the poster allows it to be posted on the boards.

